

CIA Internal Use Only

OFFICE OF TRAINING

Tentative Schedule

Special Course in Instructional Programming

OBJECTIVES

1. To familiarize the students in the latest techniques of instructional programming.
2. To provide a limited number of students with guided practice in instructional programming. These students will endeavor to program instruction in Agency (CTR) training subjects of their own selection.
3. To investigate the practical application of the methods and techniques of instructional programming to Agency training requirements.

SCHEDULE

Date and Time	Activity and Students Involved	Place
FIRST WEEK		
6 March (Mon.) 0900 - 1000	General Introduction to Course	STATINTL
1000 - 1100	Question and Discussion [REDACTED] all students, and invited guests	Auditorium
1300 - 1700	All students meet with [REDACTED]	2223 Arlington Towers
7 March (Tues.) 0830 - 1700	All students meet with [REDACTED] and [REDACTED]	2223 STATINTL
8-10 March (Wed.-Fri) 0830 - 1700	Full-time students work on individual programs	2223 CONFIDENTIAL

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SECOND WEEK

<u>13 March (Mon.)</u>		
0830 - 1700	Full-time students work on programs and meet individually with [REDACTED]	2223 & 2203A Arlington Towers STATINTL
<u>14 March (Tues.)</u>		
0830 - 1200	Full-time students work on programs or meet individually with instructor (K or D)	2223 and 2203A
1300 - 1700	All students meet with instructor	2223
<u>15-17 March (Wed-Fri)</u>		
0830 - 1700	Full-time students work on programs	2223

THIRD WEEK

<u>20 March (Mon.)</u>		
0830 - 1700	Full-time students work on programs and meet individually with instructor (K or D)	2223 and 2203A
<u>21 March (Tues.)</u>		
0830 - 1200	Full-time students work on programs or meet individually with instructor (K or D)	2223 and 2203A
1300 - 1700	All students meet with instructor	2223
<u>22-24 March (Wed-Fri)</u>		
0830 - 1700	Full-time students work on programs	2223

FOURTH WEEK

<u>27-31 March</u>	(Same as THIRD WEEK)	
		2223 and 2203A

FIFTH WEEK

<u>3-7 April</u>		
0830 - 1700	Full-time students work on programs; no meetings with instructor	2223

SIXTH WEEK

10-14 April (Same as THIRD WEEK) 2223 and
 2203A

SEVENTH WEEK

17-21 April (Same as FIFTH WEEK) 2223

EIGHTH WEEK

24-28 April (Same as THIRD WEEK) 2223 and
 2203A

NINTH WEEK

1-5 May (Same as FIFTH WEEK) 2223

TENTH WEEK

8 May (Mon.)
0830 - 1700 Full-time students work on programs
 2223 and
 2203A
and meet individually with
instructor (K or D)

9 May (Tues.)
0830 - 1200 Full-time students work on programs
 2223 and
 2203A
and meet individually with instructor

1300 - 1700 All students meet with instructor

This is last scheduled meeting with
instructors under initial project.
If programs not completed, full-time
students may continue to work on
them, subject to supervisory approval.

COMMENT: The dates given in this tentative schedule are those which
now seem to provide the most satisfactory intervals between the several
consultations with the [REDACTED] instructors. It takes into consideration such factors as practical lengths of time
between seminars needed by the full-time students, and the fact that
the instructors must travel from Pittsburgh. The best intervals are
hard to anticipate, however, and this schedule may therefore be subject
to change as the course proceeds. If such changes do occur, they are
much more likely after the end of March.

STATINTL

NOTE: The dates given in this schedule do not allow for the possibility that the present [redacted] contract may be extended beyond 13 instructor-days. And they do not take into account that it will probably take each of the planned three students much longer than the allotted two months to write and refine programs of any length. One experienced programmer has said that he doesn't consider a programmer to be well-trained until he has written at least 1,000 frames. Another estimate is that it takes the well-trained programmer about three days to prepare and refine the materials needed for one student hour of programmed learning. These estimates suggest that the full-time students should not be expected to have completed programming major portions of courses until July or even later. (If shorter subjects are selected, the time will be less, of course.)

STATINTL
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QUESTIONS concerning this schedule, prior to 6 March 1961, should be directed to Mr. [redacted] Room 2004, R & S Building, extension 3343, or to PPS/TR, 17 [redacted] x3531.